

國立臺北教育大學當代藝術評論與策展研究全英語碩士學位學程
實習成果報告書內容大綱
National Taipei University of Education
MA in Critical and Curatorial Studies of Contemporary Art
Internship Report

一、實習報告首頁 The Cover Page of the Internship Report

包括班級、姓名、學號、實習機構、實習督導、實習時間(包含實習總時數)...等基本資料。Basic information including your class, name, student number, the name of the institution, the time spent at the internship(including the total number of internship hours)... etc.

二、實習機構介紹 Background information on the institution

包括實習機構的基本介紹。包括諸如成立日期、使命聲明、組織架構。使我們能更了解您的實習機構。Your report should include a relevant history of the institution. Include information like the date it was founded, the mission statement, institution structure...etc. Context gives us a clearer understanding of your institution.

三、報告內容 The Content of the Internship Report

1. 實習目的 Your aims and goals for this Internship.
2. 實習職務介紹、實習工作內容(請附照片) Your experiences and work activities with the institution. Include your position, responsibilities in the internship. Please attach photos.
3. 針對本次實習，提出具體建議及學習心得 Describe the specific things you learned and the skills you cultivated. Relate these skills back to your educational experiences. Detail specific experiences within the institution that contributed to your development.

學生須於實習前 1 個月向 CCSCA 辦公室提出申請。經 CCSCA 主任同意後方可實習。於實習結束後次一學期結束前，提出[實習成果報告書]及[實習機構開立之實習證明]。一式二份，分送實習指導教師、辦公室歸檔。

Students must apply to the CCSCA office one month before the internship. Internships can only be conducted with the approval of the director of CCSCA.

Before the end of the next semester after the end of the internship, submit a [report on the results of the internship] and [the internship certificate issued by the internship institution]. In duplicate. One for the internship instructor and one for the CCSCA office for filing.